

TO: **ALL ARCHITECTS OF RECORD**

FROM: Thomas B. O'Connell, Administrator
Architecture & Engineering Division
1520 East Sixth Avenue
P.O. Box 200103
Helena, Montana 59620-0103

DATE: January 2, 2003

SUBJECT: Selection of Architects

Firms interested in being considered for interviewing on the project listed must submit two (2) copies of Form 115 to the Architecture & Engineering Division by close of business (5:00 p.m.) on **Thursday, January 16, 2003**. Statements of Qualification received after this date will not be considered.

Firms chosen for an interview will be given a project program and be asked to present their qualifications before a selection committee whereupon a list of three (3) qualified firms shall be presented to the Director, Department of Administration for an appointment, in accordance with 18-2-112 MCA.

Form 115 is available on the A&E web site:
<http://www.discoveringmontana.com/doa/aed/index.htm>

If there are any questions, please contact Russ Katherman, P.E., Contracts Administrator, at (406) 444-3332.

cc: Eakle Barfield, MSU-Billings
Rob Harrison, MSU-Northern

ARCHITECTURAL PROJECT

TECHNOLOGY TRAINING CENTER

College of Technology, MSU - BILLINGS

A/E #22-07-03

PROJECT BUDGET: \$1,000,000

The project will entail expansion of the second floor area by approximately 7,500 square feet within the Billings' College of Technology located at 3803 Central Avenue. The existing building is of steel frame construction built in the late 1970's. The new area will support a Technology Training Center consisting of 4 multi-purpose classrooms, a couple of offices, a support area along with the required restrooms, utilities and egress areas. The center is envisioned as being located above existing two story shop areas (i.e. the HVAC and Refrigeration Lab). The space will be required to meet space conditioning requirements, all applicable codes and may include an appropriate fire suppression system.

It is proposed to open bids and award the project by mid-April, start construction on May 5th and have the first floor aspects completed by August 2003 and the entire project no later than first of October 2003. A review to validate our preliminary program assumptions will be required. The architectural firm appointed will develop this information into a finished design solution with all the necessary documents for bidding and provide construction administration services.

The firms selected to participate in the interview process will receive from MSU-Billings a Planning Study completed by the firm Space Planning For People of Billings. The interview will be based entirely upon review of this study, essential code compliance issues, the proposed budget, and the design/construction schedule herein. MSU-Billings possess a copy of the geotechnical report from a similar interior classroom addition. Interior structural erection, mechanical/electrical are significant concerns. Copies of the study must be returned to MSU-Billings.

Consultant interviews will be conducted on **Monday, January 27th at the COT**. Firms chosen for the interview will be contacted by phone on Friday, January 17th and provided the necessary details.

Due to the time constraints involved, interested firms are to mail one copy of the RFQ directly to MSU-Billings Facilities Services Office.

For more information contact Russ Katherman, Project Manager, A&E Division at (406) 444-3332 or Eakle Barfield, Director of Facilities, MSU-Billings at (406) 657-2309.

**APPLIED TECHNOLOGY CENTER
MONTANA STATE UNIVERSITY - NORTHERN
A/E # 22-05-02
PROJECT BUDGET: \$4,000,000**

Montana State University – Northern is committed to provide its students with a state-of-the-art facility for its diesel, automotive and farm mechanics programs, using the most current industrial and teaching technologies. A primary focus of the Applied Technology Center (ATC) project will be its ability to facilitate the incorporation of new technologies as they become available. In addition, the ATC will provide an enhanced interface for MSU-N's industrial and business partners. The ATC, to be located on the South part of the MSUN Havre campus, will house modular industrial-scale teaching space, a 100-150-seat classroom, conference room and various support spaces. Additional office and business incubator space will be provided within the project via renovation within the adjacent Brockmann center.

The ATC is proposed to be ready for occupancy fall semester, 2005 and will be designed and constructed as a single contract. A detailed "Concept Design" report was completed by a private consulting firm in 2000 (Gordon Whirry Architecture) and will be available to the selected firm, with current revisions, as the basis for design. The appointed architectural firm will perform an analysis of final siting of the ATC and its physical relationship to Brockmann Center and campus roads and utilities as part of the design process. The firm will provide construction administration services.

This project is partially funded by a federal Economic Development Administration (EDA) Grant. The selected firm will be required to conform to those grant requirements.

For more information contact Rick Hilmes, Project Manager, A&E Division at (406) 543-4187 or Rob Harrison, Director of Facilities, MSU-Northern at (406) 265-3755.